



Scoil N. Phádraig Naofa,  
Avoca,  
Co. Wicklow.  
Roll No 18198A

## Emergency Closures Policy

### Introduction:

The school policy on emergency closures was drafted as a whole school exercise, involving parents, pupils, staff and Board of Management. It was circulated to the entire school community in Scoil N. Phádraig Naofa, Avoca, Co. Wicklow and will be posted on the school website in due course.

### Rationale:

The need for the school to produce a policy on emergency closures in recent years is primarily due to:

- Upgrading of the local water scheme on a phased basis which has led to supplies being disconnected on a number of occasions in recent months
- Inclement weather, such as heavy snowfalls, high winds etc.
- Building programmes and alterations to the design of the school, which have necessitated unscheduled closures on Health and Safety grounds in recent years

### Relationship to School Ethos:

Scoil N. Phádraig Naofa strives to provide a child friendly, secure environment catering for all the needs of all students as far as is practicable and where respect is fostered in a culture which values diversity and difference.

### Aims and Objectives:

- To provide for the welfare of all pupils while on the school premises
- To ensure a safe, child friendly school environment is available to all children
- To comply with Health and Safety legislation

## Procedures

### Heavy Snowfall:

In the event of a heavy snowfall, the Principal shall consult with the Chairperson of the BoM as soon as is feasible, and a decision will be made as to whether it is in the interests of all parties to close the school.

If it is decided to close the school, the school authorities will contact the local radio station, East Coast Radio and request that regular announcements be carried on the airwaves that the school will not be opening.



O Mahoney's Bus Company servicing the school will be contacted by the Principal or another designated person, confirming that the school will not be opening. If the snowfall is prolonged over a number of days and the school is closed indefinitely, parents and bus operators will be informed of re-opening dates through the local radio station and by text on the Aladdin system.

### **Disconnection of Services:**

Where water or electricity services to the school are to be disconnected, a week's notification is normally given to the school authorities. This enables the school to furnish the parent body with the relevant advance warning of such closures via circular or text. It is not the policy of the school to confirm such closures through the local Radio station.

### **High Winds/Thunderstorms:**

The procedures in place for heavy snowfall are generally replicated in the event of storms/lightning i.e. parents and bus operators are contacted via local radio or text from the Aladdin System and informed that the school will remain closed. If the school has already opened and is in operation when high winds etc. occur the school will text the parents and bus operator to inform them that the conditions are such that they may consider coming to collect their children before the usual dismissal time as remaining on the premises is a risk to all - teachers will remain on the premises until all the children have been collected by either parents/guardians or bus operators.

### **Critical Incident/Death:**

In some instances the school might remain closed for pupils in the event of a critical incident or death of a staff member, BoM member or pupil. Parents are informed of such closures either by circular or text. In this particular instance, the school may remain open to staff and BoM or Parents Association if issues such as church services, Guards of honour, readings or counseling is required (See Critical Incident Policy).

### **Public Health Advice**

The school may be directed to close from time to time on public health grounds. This will be communicated to parents as soon as the advice is given. Communication and curriculum instruction will be facilitated through the use of the Class Dojo App and emails. Zoom will be used at the discretion of the class teachers and principal.

### **Please note:**

All half days and in-Service closures are notified to parents at least one week in advance.

### **Roles and Responsibilities:**

Emergency closures in the school place particular responsibilities on various personnel within the school chain of command;

- Positive school community feedback
- Compliance with Health and Safety legislation
- Maintaining a safe school environment for all staff, children and parents

### **Ratification and Communication:**



This policy has been in operation in the school since February 2017 having been communicated by the then BoM by means of circular following ratification at the school BoM meeting on 17<sup>th</sup> of January, 2017

**Implementation and Review:**

The redrafted policy has been implemented since February,2017 and will be reviewed in the light of unplanned events that lead to unscheduled school closures, with the most recent review being on November 10<sup>th</sup> 2021. This policy will be reviewed at the latest in 2024

Chairperson; Valerie Twomey.

Principal: Mary Cahill

Date-10/11/21